

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for May 13, 2025**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of April 15, 2025
- For information –Funds received for the Title IV-D Program by the Tioga County Domestic Relations Section for calendar year 2024 are \$326,252.57. The Domestic Relations Selection collected \$5,255,579.31 in support payments in 2024. These payments have a major impact on the families and children of this county, and also reduce the costs of federal and state welfare programs paid for by the taxpayers.
- Personnel items
- Reappointment of Farmland Preservation Board members, for three-year terms expiring 10/21/2027:  
Donna Cleveland, Karl Kroek, and Donald Norman
- Appointment of Jennifer Nawri to the Mansfield Free Public Library Board of Directors, replacing Kathryn Mason, who has resigned
- Use of the Green for the Almost World Famous Wellsboro Town Band, 6-8:30 p.m., June 18, July 2, July 16, July 30
- Proposal from Verdin for one-year maintenance of courthouse clock, \$735.00
- Human Services and Supports Program – FY 2025 / 2026 funding recommendations (total \$83,586):  
Area Agency on Aging: Meals on Wheels - \$20,000  
Area Agency on Aging: Emergency Services - \$2,000  
Family Services Association of NEPA - \$7,500  
Partners in Progress: PIP Camp - \$8,280  
Tioga County Partnership for Community Health: On Line Directory -\$7,000  
Trehab Housing Services: Housing Specialist - \$5,000  
Wellspring: Mobil Social Rehabilitation - \$33,806
- Contract with Maximus for development and delivery of central services cost allocation plan that identifies various costs incurred by Tioga County to support and administer federal programs. Three-year contract, \$6,600 / year.
- Agreement with Fire Alarm Service Technology, for monitoring service at the Patterson Trailhead building – one-year term, \$598.00
- Commonwealth University – Mansfield Public Safety Training Institute – request for funding, \$30,000 (tabled at March 11, 2025 meeting)
- Nelson Township Authority – request for funding assistance due to water emergency, \$11,000
- Mansfield Borough – request for funding assistance for critical upgrades needed at the Mansfield Borough Wastewater Treatment Plant, \$42,500

**Tioga County Board of Commissioners**

**May 13, 2025**

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- Issue Proclamation – Corrections Employees Week, May 4-10, 2025
- Adopt Resolution R-6-25: Designation of Marti Shabloski, Deputy Director of Emergency services, as agent for signature on forms and documents for obtaining financial assistance for the Hazard Mitigation Grant Program
- Adopt Resolution R-7-25: Funding Request through the Commonwealth Financing Authority Flood Mitigation Program, \$500,000, for Phase 1 of Flood Mitigation Project in Mansfield Borough
- Approve 20 agreements for the Dept. of Human Services. Listing attached.
- April 2025 Payroll & Benefits paid: \$ 1,434,846.60  
April 2025 Accounts Payable: \$ 2,682,917.85
- Public Comment  
Mike Spencer, Harbor Counseling
- The next meeting of the Tioga County Board of Commissioners is scheduled for June 10, 2025.
- Commissioner News

Adjourn

**TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of April 15, 2025

Adjourn

**TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of April 15, 2025
- Korn Ferry April 2025 actuarial services - \$2,276.00
- C&N April 2025 management fee - \$17,519.36

For information of the Board:

4/11/25	Wheeler, Richard L.	Death of Pensioner, Option Four (D)
4/22/25	Edgcomb, Brian W.	Death of Pensioner, Option Four (B)

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of April 15, 2025
- For information –
  - Poll worker training has been completed
  - The ballot box inside the courthouse entrance is opened and mail-in / absentee ballots are being returned
  - The election office window is open for those who wish to vote in-person at the courthouse
- Important Dates:

May 20, 2025          Municipal Primary Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
MAY 13, 2025

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DHS CONTRACTS:

1. 2025 Resource Family/Respite Agreement with Kenneth and Amanda Schoonover for the provision of resource family/respite services.
2. 2025 Resource Family/Respite Agreement with Leroy and Tammy Frost for the provision resource family/respite services.
3. 2025 Resource Family/Respite Agreement with Christine O'Donnell for the provision of resource family/respite services.
4. 2025 Resource Family/Respite Agreement with Matthew and Sabrina Hazelton for the provision of resource family/respite services.
5. 2025/26 Commercial Suite Lease with Concern to lease suites at the St. James Complex. Term of Lease: 7/1/2025 – 6/30/2026. Rent: \$2413.26 each month. Provider: Mental Health and Children and Youth.
6. 2025/26 Purchase of Service Agreement with Opportunity Adkinson Project for children and youth placement services on an as-needed basis, to eligible Tioga County residents. Funding Source: Office of Children and Youth.
7. 2025/26 Purchase of Service Agreement with Pennsylvania Mentor for children and youth placement services on an as-need basis. Funding: Office of Children and Youth.
8. 2025/26 Purchase of Service Agreement with Merakey for children and youth placement services on an as-needed basis. Funding: Office of Children and Youth.
9. 2024/25 Amendment #2 to the drug and alcohol agreement with Meadowlark Counseling for the provision of drug and alcohol outpatient services of eligible Tioga County residents. Original contract maximum: \$23,000. Amended contract maximum: \$34,000. Funding source: Department of Drug and Alcohol.
10. 2025/26 Purchase of Service Agreement with Phoenix House for children and youth placement services on an as-needed basis.
11. Signature on 2025/26 Agreement with Avanco International, Inc. Child Accounting and Profile Systems (CAPS) services.
12. 2025/26 Purchase of Service Agreement between the County of Tioga and Jessica Bentley-Sassaman for the provision of ASL Interpretation and Transliteration services.
13. 2024/25 Amendment #1 to the Purchase of Service Agreement with Concern for provision supervised visitation and parent coaching services to eligible Tioga County consumers. Original contract maximum: \$32,500. Amendment contract maximum: \$79,500. Funding Source: Children and Youth.
14. 2024/25 Amendment #2 to the Human Services and Supports Purchase of Service Agreement with Concern for the provision of court ordered specialized services. Original contract maximum: \$10,000. Amended contract maximum: \$17,650. Funding Source: Human Services and Supports Program.
15. 2024/25 Amendment #1 to the Agreement with Crossroads Counseling, Inc. for the provision of mental health services provided to Tioga County consumers in relation to the children and youth program. Original contract maximum: \$12,500. Amended contract maximum: \$15,500. Funding Source: Office of Children and Youth.
16. 2024/25 Amendment #1 Human Services and Supports Purchase of Service Agreement with Futures Community Support Services, Inc. for the provision of Admin., family aide and respite services. Original contract maximum: \$6,000. Amended contract maximum: \$7,000. Funding source: Human Services and Supports Program.
17. 2024/25 Amendment #2 to the Independent Contractor Agreement between the County of Tioga and Lisa Ham for the provision of Early Intervention Special Instructor Services(base-funded). Original contract maximum: \$17,920. Amended contract maximum: \$20,300. Funding Source: Human Services Block Grant-Early Intervention.
18. 2024/25 Amendment #3 to the Purchase of Service Agreement with Partners In Progress, Inc. for the provision of base-funded mental health services to eligible Tioga County residents. Original contract maximum: \$81,017. Funding Source: Human Services Block Grant- Mental Health.

19. 2024/25 Addendum #3 to the Purchase of Service Agreement, #PSA-01 with Service Access & Management, Inc. for services required to be delivered by the County through the MH/ID/C&Y program, which also functions as the BSU for the MD/ID program, in accordance with the Act to fulfill the Human Service Block Grant and the Children and Youth Needs Based Plan and Budget. Original Program Maximum: \$50,892. Amended Program Maximum: \$76,500. Funding Source: Human Services Block Grant- Intellectual Disability.
20. 2024/25 Amendment #2 to the Purchase of Service Agreement with Wellspring Community Support Services for the provision of Social Rehabilitation Services. Original Contract Maximum: \$99,431. Funding Source: Human Services Block Grant- Mental Health.